**APPENDIX 1**

**Codes of Conduct**

* 1. **Sample Code of Conduct for Parents/Carers**
* Encourage and positively reinforce the child or adult and show an interest in their chosen activity.
* Do not place the child or adult at risk under pressure or push them into activities they do not want to do, or are not capable of doing, by virtue of their developmental status.
* Complete and return the Health and Consent Form pertaining to their child's participation. **(see Appendix 16)**
* Deliver and collect the child punctually to and from coaching sessions/matches.
* Provide their child with proper clothing and equipment, including the need to ensure their child is properly and adequately attired for the weather conditions of the time. Including, for example, shorts, shirt, socks, tracksuit, sweat-tops, hat, gloves.
* Ensure that proper footwear and protective equipment are worn at ALL times in accordance with Health and Safety Regulations. Any child not in possession of the fundamental requirements shall not be permitted to participate. If you are not able to provide the appropriate clothing or footwear for your child, contact the club in advance to request advice.
* Detail any health concerns pertaining to the child on the consent form, in particular breathing or chest conditions. Any changes in the state of the child's health should be reported to the coach prior to coaching sessions. The coach must make a written recording of the information and any advice they may have given in respect of this matter – this written recording needs to comply with the Data Protection Act.
* To inform the coach prior to departure from the field of play if child is to be collected early from a coaching session and by whom.
* Encourage their child to play by the rules and teach them that doing their best is good enough.
* Behave responsibly on the sidelines, do not embarrass your child, show appreciation and support the coach.
* Ensure their child is punctual.
* Be realistic and supportive.
* Ensure their child’s hygiene and nutritional needs are met.
* Accept the official’s judgment.
* Acknowledge the importance and role of the club coaches who provide their time free to ensure children’s participation in the club.
* Promote their child’s participation in playing sport for **fun.**

**Parents/Carers have the right to:**

* Know their child is safe
* Be informed of problems or concerns relating to their children (unless doing so would put the child at risk of harm)
* Be informed if their child is injured
* Have their consent sought for issues such as medical concerns, transportation by car and when coaches may need to have close physical contact with the child
* Contribute to decisions within the club
* Complain if they have concerns about the standard of coaching
* Know who to speak to if they have poor practice or safeguarding concerns

Any misdemeanors and breach of this code of conduct shall be dealt with immediately by the appropriate club official.

Persistent concerns or breaches shall result in the parent/carer being asked not to attend games if their attendance is detrimental to the child’s welfare.

The ultimate action should a parent/carer continue to breach the code of behaviour may mean the <Enter club name here> officials regrettably asking the child to leave the club.

**Signature of Parent/Carer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Printed name of Parent/Carer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**1.2** **Sample Code of Conduct for Children (under 18 years)**

<Enter club name here> is fully committed to safeguarding and promoting the wellbeing of all its members.

The club believes that it is important that members, coaches, administrators and parents associated with the club should, at all times, show respect and understanding for the safety and welfare of others.

Therefore, members are encouraged to be open at all times and to share any concerns or complaints that they may have about any aspect of the club with “Name and Position within Club”.

Sports clubs for young people should offer a positive experience where they can learn an assortment of new skills, in a safe and positive environment.

As a member of <Enter club name here> you are expected to abide by the following junior code of practice:

**Children/Young People are expected to:**

* Be loyal and give their friends a second chance.
* Be friendly and particularly welcoming to new members.
* Be supportive and committed to other team members, offer comfort when required.
* Not get involved in inappropriate peer pressure or bullying and push others into something they do not want to do.
* Keep within the defined boundary of the playing/coaching area.
* Behave and listen to all instructions from the coach. Play within the rules and respect the official and their decisions.
* Take care of equipment owned by the club.
* All members must respect the rights, dignity and worth of all participants regardless of age, gender, ability, race, cultural background or religious beliefs or sexual identity.
* Refrain from the use of bad language or racial/sectarian references. This includes bullying using new technologies like chat-rooms or texting.
* Refrain from bullying or persistent use of rough and dangerous play.
* Members should keep to agreed timings for training and competitions or inform their coach or team manager if they are going to be late.
* Members must wear suitable kit – (LIST COMPULSORY ITEMS IF THERE ARE ANY) – for training and match sessions, as agreed with the coach/team manager.
* Members must pay any fees for training or events promptly.
* Children (all people under 18 years) are not allowed to smoke on club premises or whilst representing the club at competitions.
* Members are not allowed to consume alcohol or drugs of any kind on the club premises or whilst representing the club.
* Show respect to other members/leaders
* Keep themselves safe.
* Report inappropriate behaviour or risky situations for anyone experiencing any form of abuse or poor practice.
* Play fairly and be trustworthy.
* Respect officials and accept decisions.
* Show appropriate loyalty and be gracious in defeat.
* Challenge or report the bullying of your peers.
* Respect opponents.
* Not cheat or be violent / aggressive.
* Not use violence.
* Make your club a **fun** place to be.

**Children have the right to:**

* Be listened to.
* Be safe and happy in their chosen activity.
* Be respected and treated fairly.
* Privacy.
* Enjoy your sport in a protective environment
* Be referred to professional help if needed.
* Be protected from abuse by other members, staff, volunteers or outside sources.
* Participate on an equal basis, appropriate to their ability.
* Experience competition and the desire to win.
* Be believed.
* Ask for help.

Any misdemeanors and general misbehaviour shall be addressed by the immediate coach and reported verbally to the designated Club Safeguarding Officer. Persistent misbehaviour shall result in dismissal from the club/sport. Parents shall be informed at all stages.

Dismissals can be appealed by the coach/volunteer with final decisions taken by the club committee or referred to the governing body **depending on the disciplinary procedures within the sport.**

**Signature of Child**

**Printed name of Child**

**Signature of Parent/Carer**

**Printed name of Parent/Carer**

**Date**

**1.3 Sample Code of Conduct for Coaches**

**Coaches are expected to:**

* Respect the rights, dignity and worth of every person and treat everyone equally within the content of their sport.
* Place the well-being and safety of the performer above the development of performance. They should follow all guidelines laid down by their sport’s Governing Body and hold appropriate insurance cover
* Develop an appropriate working relationship with performers, especially children, based on mutual trust and respect. Coaches must not exert undue influence to obtain personal benefit or reward.
* Encourage and guide performers to accept responsibility for their own behaviour.
* Hold up to date nationally recognised governing body coaching qualifications and, be DBS-checked by going through the club to an official verifier.
* Ensure the activities they direct or advocate are appropriate for the age, maturity, experience and ability of the individual.
* At the outset clarify with performers, and where appropriate their parents, exactly what is expected of them and what performers are entitled to expect from the coach.
* Cooperate fully with other specialists e.g. other coaches, officials, safeguarding staff, sports scientists, doctors, physiotherapists in the best interest of the performer.
* Always promote the positive aspects of their sport e.g. fair play and never condone rule violations or the use of prohibited substances.
* Display consistently high standards of behaviour and appearance.
* Recognise the position of trust and power that they hold. With this position comes great responsibility.
* Act as a good role model.